

Howard County's Local Children's Board
Meeting Minutes
7/18/17

Attendees

√	Maura Rossman, HD	√	Bitia Dayhoff, CAC	√	Charmayne Anderson, Community
√	Kelly Cimino, DHCD	√	Dawn Duignan, Community		Louis Valenti, MSDE (excused)
√	Karen Butler, DSS	√	Tim Madden, DJS	√	Gary Gardner, HCPD
√	Dario Broccolino/ Kim Oldham		Jackie Scott, DCRS (excused)		Edisa Padder, Community (excused)
√	John Byrd, DRP	√	Erica Byrne, Voices for Children		Michael Martirano, HCPSS, (excused)
√	Madeline Morey, HCMHA				

Staff: Kim Eisenreich, Kori Jones, Marsha Dawson, Sucora Best, Courtney Miller (Intern)

Public Attendees: Cheryl Mattis, DCRS; Amanda Khammang, Family and Children Services

Meeting was called to order at 9:10.

Welcome and introductions were made.

Consent Agenda

Approval of Consent Agenda - Motion made by Bitia, Seconded by Maura; All approved.

- June 21, 2017 minutes

Discussion Items

Confirmation of fifth person to EC – Motion made by Tim, Seconded by Maura; All approved.

- Charmayne Anderson volunteered to serve as the fifth at-large member of the EC serving a two-year term.

Discussion and vote to accept changes to Executive Committee Roles

Kim gave an overview of the report from the committee. Changes included changing the term from one year to two years; removing treasurer and secretary and adding members at large and increasing the committee by one. Four of the five terms will be up at the end of this fiscal year.

Both John and Dawn will serve an additional term expiring FY19. Tim and Karen's term will expire FY18 in an effort to create staggered terms.

- Motion to approve revised EC report made by Charmayne, Seconded by Dawn; All approved.

County Code and By-laws

The LCB reviewed Codes from three other jurisdictions; they were not particularly helpful and one was very similar to Howard County. The group discussed and updated staggering terms for regular members, officers and committee members; and board membership headers for public offices. Kim will update the drafts.

Over the next two months the LCB will work with County Administration to put into official Bill language. Kelly suggested someone from LCB attend the next coordinating committee meeting with Jen Sager on August 4th at 10:00 to inform her of the pending legislation.

Members voted to approve County Code and By-laws with the changes outlined during the meeting.

- Motion to approve changes made by Kelly, Seconded by Kim; All approved.

Review and Discussion of Roberts Rules

Discussion held about how formal or informal members want the Board to operate. The group discussed proxy voting. As it stands per county code, proxy members do not have voting power. The state also strongly discourages changing the

code as it relates to proxy voting. If the Board votes to change code to allow proxy, someone suggested using a letter of permission to vote on behalf of the board member.

Board members discussed the importance of the work and attendance of the leaders of the agencies represented. The EC will discuss a variety of methods to cast votes such as conference calling and adding electronic voting to the by-laws. This means Board members will have to cast votes ahead of schedule by emailing Marsha. Kim will flush this out further with Arlene as well. The information will be brought back in September for final approval.

The EC will review the basics of Roberts Rules.

Announcements

Free Training Opportunity – On August 9th, The National Resource Center on Children and Families of the Incarcerated will present on topics that include a national perspective on promising practices for responding to the needs of children and families impacted by incarceration and how to create communities that promote resilience. The training will be held in Westminster, there are 4 slots available. Please let Marsha know if you're interested in attending.

Other Items

Results of the Survey Monkey on LCB categories to prioritize for membership are as follows:

- 1) Workforce (Public) – Will be Fran Trout
- 2) Disabilities
- 3) Faith based
- 4) Childcare
- 5) Ethnic

Board members were asked to send their suggestions of organizations and/or people that fit the categories to Marsha or Kim. The EC will add this to their agenda to be brought back for final vote in September.

Meeting Adjourned at 10:53

Next Meeting: Tuesday, September 2017 at the George Howard Building in the Columbia/Ellicott City Room